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Introduction

Ready for Advanced consists of the following components:

- Coursebook (with and without key)
- Teacher's Book with DVD-ROM
- Macmillan Practice Online
- DVD-ROM CDs
- Workbook (with and without key)

Coursebook

Each of the 14 units in the Coursebook contains 10 pages, providing a balance and variety of activity types aimed at improving students' general English skills as well as developing the language and skills they will need to pass the Cambridge English: Advanced (CAE) examination. At the end of every unit there is a two-page Review section, containing revision activities and exercises, which enable students to practice the new language they have encountered in the unit and to consolidate their progress in previous units.

The book also contains five supplementary sections:

- **Ready for ... units**, which provide students with information, advice and practice on each of the four papers in the Advanced examination. The Reading and Use of English paper is divided into two sections for the purposes of these units. There is also Ready for Listening, Ready for Speaking and the final unit is Ready for Writing, which includes a complete set of writing materials. These are divided into three units: A, B, C and D and they are used in the order in which they appear in the book.
- **Review** units are provided for each unit as a flexible resource which may be exploited at each time during the course or at another time appropriate.

At the end of the Coursebook, you will find a **Wordlist and Grammar reference**, each clearly linked to the 14 units in the book, as well as the **Listening scripts** for each of the listening tasks. There is also an **Additional material** section, in which materials are referred to in certain units. The Coursebook is available with or without the answer key.

The following boxes, which appear throughout the Coursebook, provide help and advice to students when they perform the different tasks:

- **What to expect in the exam**: these contain useful information on what students should be prepared to see, hear or do in a particular task in the examination.
- **How to go about it**: these give advice and guidelines on how to deal with different communication types and specific requirements in the task.
- **Don't forget!**: these provide a reminder of important points to bear in mind when answering a particular question.

Useful language: these contain vocabulary and structures which can be used when doing a specific speaking or writing activity.

Teacher's Book

The Teacher's Book contains detailed teaching notes for each activity in the Coursebook. A typical unit of the Teacher's Book provides you with:

- a summary of communication task types contained in the Coursebook unit
- guidelines and ideas for exploiting the Coursebook material, including:
 - further suggestions for lead-in and follow-on activities
 - further ways to extend vocabulary and additional activities
- answers to exercises
- scripts for the listening activities
- sample answers for a selection of the writing exercises, together with the examiner's notes and the mark awarded.

On the DVD-ROM which accompanies the Teacher's Book, you will also find the following:

- seven tests, which can be used after every two units to assess your students' progress on the course. These tests can be downloaded as PDF files, and they are also available in another format which will enable you to edit them to allow your students' needs.
- 18 photocopiable activities, one for each unit, containing communicative tasks which offer practice of one or more aspects of language from the unit.
- the scripts for the listening tasks in the Workbook, as well as a complete answer key for the Workbook.
- the listening scripts for the practice tests on Macmillan Practice Online.

Macmillan Practice Online

Each student can access Macmillan Practice Online, an MP3 by going to the Ready for website - www.ready-for-advance.com - and entering the unique code which is on the inside back cover of each Coursebook.

The material on Macmillan Practice Online includes the following:

- a choice of ten audio tracks per unit, the audio contained in the Ready for Speaking unit of the Coursebook. In our students can see what the actual speaking test books like.

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